

Acceptable Use of Buford City School System Technology Resources

The school's information technology resources are provided for educational purposes. Although the school system's Student Code of Conduct also applies to student online activity, as the environment of the World Wide Web becomes increasingly more interactive, the need for specific guidelines for acceptable uses of the information technology (IT) resources of the school system becomes increasingly more important. Therefore, Buford City School System has established the following guidelines for student use of system technological resources.

Students will

- Respect and protect the privacy of others.
- Use only assigned accounts.
- Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices.
 - Report security risks or violations to a teacher or network administrator.
 - Conserve, protect, and share helpful resources with other students and Internet users.
- Respect and protect the intellectual property of others.
- Respect and practice the principles of community.
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomforting materials to a teacher, administrator, or other school personnel.

Students will not

- Destroy or damage data, hardware, drives, networks, wiring, or other BCSS technology resources.
- Alter or attempt to alter hardware or software settings.
- Alter desktop and/or screensaver images.
- View, copy, or use data for which they are not authorized.
- Access or attempt to access networks for which they are not authorized.
- Use or attempt to use personal electronic devices to access the school network.
- Use passwords assigned to anyone other than themselves.
- Distribute private information about others or themselves.
- Infringe copyrights (e.g., make illegal copies of music, games, or movies).
- Plagiarize.
- Access, transmit, copy, or create material that violates the school's code of conduct (e.g., messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
- Use electronic media to bully, harass, threaten or humiliate, isolate, and/or manipulate others.
- Access, transmit, copy, or create material that is illegal (e.g., obscenity, stolen materials, or illegal copies of copyrighted works).
- Use technology resources to further other acts that are criminal or violate the school's code of conduct.
- Send spam, chain letters, or other mass unsolicited mailings.
- Buy, sell, advertise, or otherwise conduct business, unless approved as a school project.
- Use school IT resources for purposes not related to their school work.

Consequences for Violation. Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a student's privileges to use the school's information technology resources.

Supervision and Monitoring. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

**Acknowledgement of
Acceptable Use of Buford City School System Technology Resources Guidelines**

My signature below confirms that I acknowledge and understand my obligations with regard to use of BCSS technology resources, as outlined in the document titled “**Acceptable Use of Buford City School System Technology Resources.**”

Student’s Signature

Date

My signature below confirms that I have reviewed and discussed with my child his/her obligations with regard to use of BCSS technology resources, as outlined in the document titled “**Acceptable Use of Buford City School System Technology Resources.**”

Parent’s/Guardian’s Signature

Date