



Buford City Schools

Georgia Special Needs Scholarship Program Public School to Public School Transfer Request Form for Special Needs Students Only

Student Information

Student's Name _____ Date of Birth _____

Grade ____ Does your student have a current IEP? ____ Primary Area / Eligibility _____

Name of parent/guardian/other requesting transfer _____

Home Address: Street _____

City _____ State _____ Zip code _____

Phone () _____ E-Mail _____

Name of public school system student attended during 2010-2011 school year _____

Request for transfer:

I, _____ am requesting a transfer for
Name of Parent/Guardian/Other

_____ to attend Buford City Schools.
Student's Name

Signature Parent/Guardian/Other _____ Date _____

FOR BUFORD CITY SCHOOL SYSTEM USE ONLY

Buford City School System received this request on _____
Date

Inter-District Transfers (out of system).

After consideration, **the transfer request is approved.**

After consideration, **the transfer request is denied.**

Name and title of school district representative (please print)

Signature of school district representative

Date

Parent Right to Choice

Under the Georgia Special Needs Scholarship law passed in 2007 (O.C.G.A. § 20-2-2113), parent(s)/guardian(s) whose child meets the Georgia Special Needs Scholarship eligibility criteria now have the right to request a public school transfer to:

- Another public school within their district of residence; or
- Another public school system outside their district of residence; or
- To one of the three state schools for the blind or deaf.

This form must be sent to the school district directly. Complete this form and send to the appropriate school system's district office. Parent(s)/guardian(s) should contact school district's office to find out to whom the form should be sent and any deadlines involved in making the request. Only the school district has the authority to approve or deny a public school transfer request.

2011 - 2012 Georgia Special Needs Student Scholarship Eligibility Criteria

In order to qualify for the Georgia Special Needs Scholarship Program a child must meet the following requirements:

- The student's parent(s) currently resides within Georgia and has been a Georgia resident for at least one year.
- The student has spent the entire immediate prior school year in attendance at a Georgia public school in grades K - 12.
- Student was enrolled and reported by a public school district(s) for funding purposes during the preceding October and March full-time equivalent (FTE) program counts in accordance with O.C.G.A. § 20-2-160.
- The student was served during the immediate prior school year under an Individualized Education Program (IEP) written by the public school in accordance with federal and state laws and regulations.
- The student was reported by a school district for funding purposes during the preceding October 2010 or March 2011 FTE program counts.
- The student was reported by a school district in either the October 2010 or March 2011 FTE program counts or in student record as a student receiving special education services.

There are no exceptions to the eligibility criteria.

Intra-District Transfers (within school system)

A school system considering a transfer request between schools in its system may deny a parental request for transfer based on lack of capacity and/or the lack of a program available at another school which is aligned with the student's IEP. Capacity is defined in two ways:

- Capacity of the school building based on established health and safety provisions; and
- Class-size capacity by grade and subject, based on state law and rule.

Inter-District Transfers (out of system)

A school district considering a request for a transfer to its school system from another school system has the authority to approve or deny a public school transfer request. A school district considering a transfer request can deny a request even if there is capacity and a program available that is aligned to the student's IEP within its system. If a request is approved, a school district can charge parent(s)/guardian(s) for the costs of educating a student during the first school year of the transfer.

Intra-District & Inter-District Transfers- approval of requests

Once a transfer request has been approved by a school district, the student must be allowed to complete all grades at a school. The school district can report the student for FTE purposes.