



# Buford City Schools

Dana Maxwell  
Director

Marcie Gant  
Student Services Coordinator

Robin Riegelhaupt  
School Psychologist

## Georgia Special Needs Scholarship Program Public School to Public School Transfer Request Form for Special Needs Students Only

### Student Information

Student's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Grade \_\_\_\_ Does your student have a current IEP? \_\_\_\_ Primary Area / Eligibility \_\_\_\_\_

Name of parent/guardian/other requesting transfer \_\_\_\_\_

Home Address: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Name of public school system student attended during 2016-2017 school year \_\_\_\_\_

### **Request for transfer:**

I, \_\_\_\_\_ am requesting a transfer for  
Name of Parent/Guardian/Other

\_\_\_\_\_ to attend Buford City Schools.  
Student's Name

Signature Parent/Guardian/Other \_\_\_\_\_ Date \_\_\_\_\_

### **FOR BUFORD CITY SCHOOL SYSTEM USE ONLY**

Buford City School System received this request on \_\_\_\_\_  
Date

### **Inter-District Transfers (out of system).**

After consideration, **the transfer request is approved.**

After consideration, **the transfer request is denied.**

\_\_\_\_\_  
Name and title of school district representative (please print)

\_\_\_\_\_  
Signature of school district representative

\_\_\_\_\_  
Date

## **Parent Right to Choice**

Under the Georgia Special Needs Scholarship law passed in 2007 (O.C.G.A. § 20-2-2113), parent(s)/guardian(s) whose child meets the Georgia Special Needs Scholarship eligibility criteria now have the right to request a public school transfer to:

- Another public school within their district of residence; or
- Another public school system outside their district of residence; or
- To one of the three state schools for the blind or deaf.

**This form must be sent to the school district directly.** Complete this form and send to the appropriate school system's district office. Parent(s)/guardian(s) should contact school district's office to find out to whom the form should be sent and any deadlines involved in making the request. Only the school district has the authority to approve or deny a public school transfer request.

## **2018 - 2019 Georgia Special Needs Student Scholarship Eligibility Criteria**

To newly qualify for the Georgia Special Needs Scholarship Program for the 2018-2019 school year a student must meet ALL the following requirements:

- **Student Eligibility Criteria 1-** A student have must a parent/guardian who currently lives in Georgia and has been a resident for at least one calendar year.
- **Student Eligibility Criteria 2-** A student was enrolled and completed the 2017 – 2018 school year in a Georgia public school in grades kindergarten through twelfth.
- **Student Eligibility Criteria 3-** A student was reported as attending a Georgia public school by a school district(s) during mandatory student counts conducted in October 2017 and March 2018.
- **Student Eligibility Criteria 4 -** A student does not need to have an Individualized Education Plan (IEP) for the entire school year to qualify for the GSNS Program. A student must have received special education services at some point during the 2017 – 2018 school year through an IEP. A student must be reported by a school district(s) in either the October 2017 OR March 2018 student counts OR in final student record as a student receiving special education services by the end of the 2017 – 2018 school year.

There are no exceptions to the eligibility criteria.

## **Intra-District Transfers (within school system) (not applicable in BCS)**

A school system considering a transfer request between schools in its system may deny a parental request for transfer based on lack of capacity and/or the lack of a program available at another school which is aligned with the student's IEP. Capacity is defined in two ways:

- Capacity of the school building based on established health and safety provisions; and
- Class-size capacity by grade and subject based on state law and rule.

## **Inter-District Transfers (out of system)**

A school district considering a request for a transfer to its school system from another school system has the authority to approve or deny a public school transfer request. A school district considering a transfer request can deny a request even if there is capacity and a program available that is aligned to the student's IEP within its system. If a request is approved, a school district can charge parent(s)/guardian(s) for the costs of educating a student during the first school year of the transfer.

## **Intra-District & Inter-District Transfers- approval of requests**

Once a transfer request has been approved by a school district, the student must be allowed to complete all grades at a school. The school district can report the student for FTE purposes.